

MANIOTOTO AREA SCHOOL INTERNET AND ICT USE AGREEMENT

Maniototo Area School wishes to ensure that all students and staff get maximum educational benefit from the use of the internet and Information and Communication Technology (ICT) in a safe environment.

As a safe and responsible user of ICT I will help keep myself and other people safe by following the rules below:

While at school or on a school-related activity, I will not have any involvement with any ICT material or activity which might put myself or anyone else at risk (eg. Bullying or harassing). Use of computer, internet facilities including wireless and any other form of information and communication technologies at Maniototo Area School is always consistent with school policies and school values: For students to be respectful, motivated and inclusive.

I cannot use school ICT equipment until I have read and understood this ICT agreement and the conditions of access at Maniototo Area School. All users (from Year 7 and above) will be issued with log in names and passwords. I must not tell anyone else my password. All files and documents must be stored in each users provided network space and not on the local computer. I will always use my own log-on when using a computer.

I understand that the rules in this use agreement also apply to mobile phones and other devices. I will only use my mobile phone or other devices at the times that I am permitted to during the school day. Otherwise staff may require it's removal.

Students should be aware that the school has an electronic security system. The school may choose at any time to undertake a safety audit of its computer systems, which includes personal network storage folders, and monitoring of individual users. If I accidentally access inappropriate material, I will NOT show others. I will turn off the screen or minimise the window and then report the incident to a teacher or the Deputy Principal immediately.

I understand that I must not download any files such as music, videos, games or programmes without the permission of a teacher. This makes sure the school complies with the copyright Act 1994 and the Copyright (Infringing File Sharing) Amendment Act 2011. I also understand that anyone who infringes copyright may be personally liable under this law. I will not connect any device (such as a USB drive, camera or phone) to, or attempt to run any software on, school ICT without a teacher's permission.

All users should be aware that any incident involving a violation of this agreement, involvement with improper, objectionable, offensive or illegal materials, as well as material which is detrimental to the safety of the school or its community will be treated seriously by the school and may result in disciplinary consequences. Users should also be aware that some forms of misuse are illegal and could be dealt with as such.

I have read and understood and agree to abide by the schools ICT Use Agreement

Students Signature _____

Date _____